

Submission Deadline for Abstracts: February 7, 2025

Acceptance notifications will be sent via email by February 21, 2025.

Abstract Submission Guidelines

- [Complete the Abstract Submission Form](#) (one form for each abstract) and complete your abstract in a separate Microsoft Word document. Submit both documents via email to: **eatrightsc@capconsc.com**
 - Email subject line should say ‘SCAND Abstract Submission’
 - For your **abstract document** file name, be sure to include your first initial, last name and the word SCAND Abstract 2025 so that it appears as the example: JSmithSCANDAbstract2025
 - For your abstract **submission form** file name, be sure to include your first initial, last name and the word SCAND Sub Form 2025 so that it appears as the example: JSmithSCANDSubForm2025
- **Abstract Components**
 - Title: The title should be short and informative (20 words or less)
 - Authors: Include each author’s first and last name, and credentials (if applicable)
 - Abstract Body: Structured format with the following headings: Objectives (purpose); Design, Methods and Instruments; Results; and Conclusions
 - Conflict of interest / funding disclosure statement
- **Abstract Formatting**
 - Margins: **one-inch** margins on all sides
 - Font: Arial font, size 11 for the entire abstract
 - Word Count: no more than **250 words** for abstract body (this does not include title and author/institution)
 - Tables and Images: A maximum of two tables and two images
 - Any abstracts that contain significant typographical or grammatical errors may be disqualified

Presenter Responsibilities

- **Must attend the SCAND Annual Meeting and be present throughout the poster session**
- Responsible for expenses incurred for their presentation, such as production and shipping
- Poster size should be no larger than 4 feet high by 8 feet wide, an easel / or pin board will be provided for you to display your poster
- Responsible for paying the appropriate meeting registration fee plus all personal expenses, travel and hotel, etc.
- It is the presenting author’s responsibility to inform coauthors that the abstract has been accepted
- Please dismantle and remove all of your materials after the close of the session. Any posters remaining after the close of the presentation will be removed and discarded.

Questions? Please email eatrightsc@capconsc.com